



# 11th Grade Orientation

2024-2025

# Team HAIS

- Melissa Jacobs Thibaut, Founding Principal
- Adélisse Gomez, Dean of Instruction 11th and 12th Grade
- Charles Kaspari, Dean of Instruction 9th and 10th Grade
- Sarah Yockey, Teacher Specialist
- Adriana Salinas, Counselor
- Erica Alderete, Magnet Coordinator
- Agustín Estrada, At Risk Program Administrator
- Belinda Swearer, Special Education Chair

# Team HAIS

- Officer Warren, Campus Police Officer
- Ambrosia Ramos Smith, School Nurse
- Bernadette Leos, Administrative Assistant
- Angel Montes, Technology
- Jessica Paredes Herrera, Magnet Clerk
- Priscilla Lopez-Garcia, Parent Engagement Rep
- Jessica Alvarez, Sr. Academic Tutor
- Norma Salgado, Attendance/SIR

# HAIS Mission Statement

Through **international studies**, a **personalized environment**, and **college preparatory curriculum**, the Houston Academy for International Studies will prepare students for active roles as **global citizens**.

# Attendance

- Submit all excuse notes upon return to campus in the Main Office or the the Attendance Representative, Ms. Norma Salgado.
  - Notes turned in after one week from when the student returns, are not valid.
- Only excuse notes from a doctor or parent(s) stating student illness or family emergencies are accepted.
  - Vacations, out-of-town/traveling, and weather are not excused absences. *Weather absences are only excused when HISD excuses them.*
  - Students marked absent or tardy due to HISD transportation must check into the main office when the bus arrives to be corrected to “Present”
- Students must sign out for ALL HCC classes
  - If students fail to sign out, they must email their Mrs. Salinas and copy Ms. Norma Salgado **AND** your grade level Dean for attendance approval.

# Attendance

- Students and parents must monitor attendance via HISDConnect.
  - If there is an error, please reach out DIRECTLY to the TEACHER. The attendance clerk cannot change a teacher's incorrect entry.
- NGs are generated when students miss more than 10% of the class meetings. **ALL** absences (excused or unexcused) count towards NGs.
- All NGs must be resolved by the end the 2024-2025 school year.
- Students who have to may receive an NG in a semester due to excessive absences will be required to attend a Saturday school session in order to clear any NGs.
- Students are responsible for all missed lessons/assignments during time of absence.

# HAIS Bell Schedule

There are no bells at HAIS.

Students should note start and end time of classes.

Students should use passing periods to make their way to class on time.

Bell Schedule can be found online

MON/WED A Day	TUES/THURS B Day	FRIDAY C Day
1 <sup>st</sup> PERIOD 7:50-9:20	6 <sup>th</sup> PERIOD 7:50-9:20	1 <sup>st</sup> PERIOD 7:50 - 8:33
2 <sup>nd</sup> PERIOD 9:25-10:55	7 <sup>th</sup> PERIOD 9:25-10:55	2 <sup>nd</sup> PERIOD 8:35 - 9:18
1 <sup>st</sup> LUNCH (3 <sup>rd</sup> -/8 <sup>th</sup> ) <b>9<sup>th</sup> &amp; 11<sup>th</sup> Grade</b> LUNCH: 11:00-11:40 AVID: 11:40-12:20	1 <sup>st</sup> LUNCH (3 <sup>rd</sup> -/8 <sup>th</sup> ) <b>9<sup>th</sup> &amp; 11<sup>th</sup> Grade</b> LUNCH: 11:00-11:40 AVID: 11:40-12:20	AVID/CLUB 9:20 - 10:10
2 <sup>nd</sup> LUNCH (3 <sup>rd</sup> -/8 <sup>th</sup> ) <b>10<sup>th</sup> &amp; 12<sup>th</sup> Grade</b> AVID: 11:00-11:40 LUNCH: 11:40-12:20	2 <sup>nd</sup> LUNCH (3 <sup>rd</sup> -/8 <sup>th</sup> ) <b>10<sup>th</sup> &amp; 12<sup>th</sup> Grade</b> AVID: 11:00-11:40 LUNCH: 11:40-12:20	4 <sup>th</sup> PERIOD 10:10 - 10:53
4 <sup>th</sup> PERIOD 12:25-1:55	9 <sup>th</sup> PERIOD 12:25-1:55	5 <sup>th</sup> PERIOD 10:55 - 11:38
5 <sup>th</sup> PERIOD 2:00-3:30	10 <sup>th</sup> PERIOD 2:00-3:30	LUNCH <b>ALL GRADE LEVELS</b> 11:40 - 12:30
Tutorials Daily 3:40 – 4:30 PM by Grade Level Please see each teacher for Tutorial Times		6 <sup>th</sup> PERIOD 12:32 – 1:15
		7 <sup>th</sup> PERIOD 1:17 – 2:00
		9 <sup>th</sup> PERIOD 2:02 – 2:45
		10 <sup>th</sup> PERIOD 2:47 – 3:30

**\*ADA time is 9:45am daily**

# HAIS Allowable Dress

1. All students must have a student ID badge worn on a lanyard and visible at all times on HAIS campus.
2. Students must dress in clothing that includes both a shirt with pants, shorts or a skirt or the equivalent (a dress).
3. Clothing must cover areas from one armpit to the other. Tops must have shoulder straps. Shirts must come to the top of the pants at the waist at minimum and shorts/skirts/dresses should be long enough to cover to approximately the mid-thigh.
4. Clothing must cover undergarments.
5. Shoes must be worn at all times and must be safe for a school environment (pajamas, house shoes, or slippers shall not be worn).
6. Hats and other headwear must allow the face to be visible. Hoodies must allow the student's face and ears to be visible.
7. Clothing must be suitable for all scheduled classroom activities, including physical education, science labs, and other classes where unique hazards or specialized attire or safety gear is required.



# Non-allowable Dress

1. Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana or other controlled substances nor may it display or imply vulgar, discriminatory, or obscene language or images.
2. Clothing may not depict or imply pornography, nudity, or sexual acts.
3. Clothing advocating or depicting violence, criminal or gang related activity is prohibited.
4. Clothing may not be see-through.

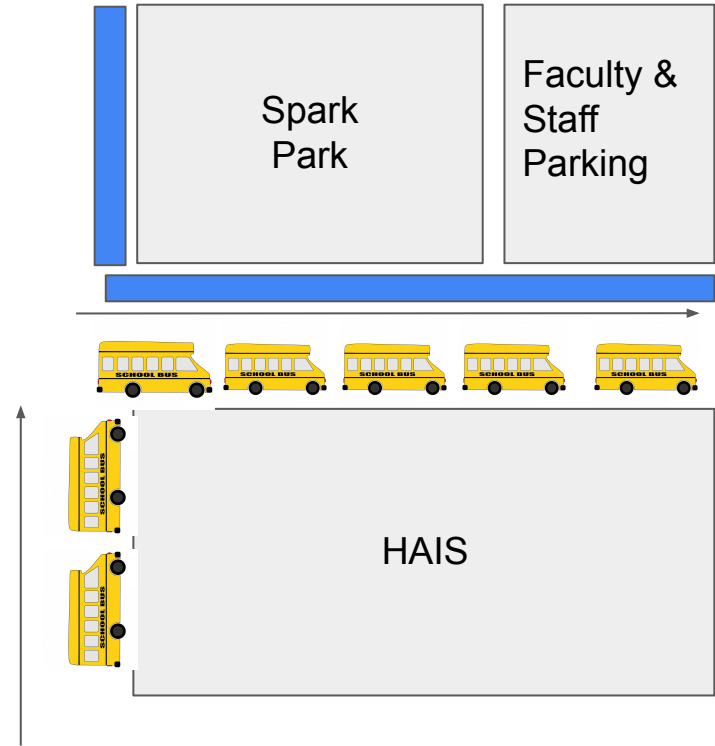
# HAIS Drop Off/Pick Up Expectations

Parents should plan to pick up students after busses release at 3:40pm to avoid congestion.

Families may wait for their student in the areas highlighted in blue off of Hamilton St and the left of Stuart St.

The right side of Stuart St is a dedicated HISD bus line.

The feeder lane should never block flowing traffic.



# Grade Level AVID Teachers -

**Lindsay Trostle** - Spanish 1411, English 3,  
English 4, Business English

**Christina Marciano** - Spanish 1, Spanish 2,  
Physical Education

**Nam Kim** - Pre-Calculus, Geometry

**Janna Rancifer** - OnRamps Physics & Scientific  
Research and Design

**Laura Shepard** - Business English, English 1301





## **Student ID Badges**

Monday—Friday, 8am to 5pm

(Appointments are NOT required)

## **Central College**

1300 Holman (Harmon Building, 2nd floor 216.1)

## **Grades at HCC:**

Only HCC professors and students have access to HCC grades in real time

## **FERPA Waiver:**

HCC professors cannot share grades with parents unless there is a signed FERPA Waiver submitted by the student

# What to Expect - 1st Day of School

7:15 - 7:45 AM	Arrival/Breakfast Find AVID classroom from posted lists
7:50 AM	Report to AVID Pick-up schedule Complete registration paperwork
8:30ish AM	Report to 1st Period Rest of the day follows regular A- Day bell schedule

- Schedules will be given to students MONDAY MORNING
- Schedules will be explained by AVID teachers Monday morning
- Please do not park in parking lot. All parking lots are assigned to faculty and staff

# Grade Level Expectations

ALWAYS be in good standing at HCC in order to continue taking courses and remain at HAIS.

Check HISD and HCC emails daily and respond to emails in a timely manner

Be prepared

Be on time - for assignments and class periods

Be COMMUNICATIVE - email, Remind, text, call, smoke signal, pigeons

Be ACTIVE - the more questions you ask, the more you converse with others the better you learn

All teachers will follow HISD re-test policy

# AVID This Year

## What is AVID?

AVID is a course designed to give the skills that will allow them to be successful in college courses and future careers

## How does this look for 11th Grade?

Each cycle we will be focusing on a different skill and working to better ourselves in that area

**Cycle 1** - Time Management/Organization

**Cycle 2** - Organization/Phoenix Fest

**Cycle 3** - Goal Setting/Portfolios

## Big Brothers/Big Sisters

This year our juniors will be participating in the Big Brothers/Big Sisters program through AVID. More information will be given later in the year

# Get Active!



[houstonisd.org/hais](http://houstonisd.org/hais)



[haispto.org](http://haispto.org)

Support HAIS  
PTO by  
purchasing  
Spiritwear



[bonfire.com/hais-pt-spiritwear/](http://bonfire.com/hais-pt-spiritwear/)



Scan to pay with Cash App



HAIS PTO  
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Support HAIS students,  
teachers and staff with a  
donation to the HAIS PTO!



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